

CCC BUDGET COMMITTEE Minutes of the Meeting
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Committee Members

Mariles Magalong, Chair	Jane Harmon	Erika Greene
Terrill Mead	Wayne Organ	Beth Goehring
Student rep – Jun Chen	Seti Sidharta*	

*-absent

BUDGET COMMITTEE MEETING
Wednesday, August 19, 2015 @ 2:00 p.m.
AA-216 Conference Room

1. Jane motioned to approve the agenda, Erika seconded the motion, and was unanimously approved by the committee.
2. Introductions were made to welcome new committee members. Erika will find a replacement for Seti as a classified representative since she will not be able to attend the meetings due to a conflict in her schedule.
3. The response to ACCJC on the recommendation regarding fiscal sustainability was discussed:
 - Multi-year budgeting – As recommended by the accrediting team that visited the college last October 2014, the college will re-initiate budget planning for three years instead of the upcoming year only. The college will use the same format currently used by the District Office. This will be made part of the budget section of the Traveling Roadshow.
 - Resource allocation for Facilities and Information Technology (IT) – The college's resource allocation process will be revised to include the review and approval of Scheduled Maintenance projects and IT projects by the Integration Council: Budget Committee, Planning Committee, Operations Council, and Student Success Committee.
 - Compensated absences liability – The college's liability for accrued vacation and faculty banked load is about \$2.6M, and its funding is \$1.6M. This calculates to a 61% funding level, and the goal is to be at 65% over time. The college will continue to build its reserves to achieve this goal.

4. “Box 2A,” the process for requesting new faculty positions, was discussed. The District will receive over \$1.4M in 2015-2016 for new faculty hiring, and the college’s share of this is around \$300,000. In order to meet the District deadlines for this process, the college has to adjust its own Box 2A timelines. The committee agreed to the revised timelines as set forth in the revised Annual Plan and Resource Allocation Process, item #9.
5. For the benefit of the new committee members, the committee charge was reviewed, and the resource allocation discussed quickly.
6. Based on the above discussions, the committee approved the revised Annual Plan and Resource Allocation Process and the corresponding revised Annual Plan and Resource Allocation Request form. The rubric for this process is not changed.

Meeting adjourned at 3:05 p.m.